

KEWEENAW BAY INDIAN COMMUNITY

2023 TRIBAL COUNCIL

DOREEN G. BLAKER, President
TONI J. MINTON, Vice President
ELIZABETH "LIZ" JULIO, Secretary
ROBERT "R.D." CURTIS, JR., Assistant Secretary
THEODORE "AUSTIN" AYRES, Treasurer

Keweenaw Bay Tribal Center
16429 Beartown Road
Baraga, Michigan 49908
Phone (906) 353-6623
Fax (906) 353-7540

EDWARD M. EDWARDS
EVERETT EKDAHL, JR.
SUE ELLEN ELMBLAD
RANDALL R. HAATAJA
KIM KLOPSTEIN
SUSAN J. LAFERNIER
RODNEY LOONSFOOT

PHYSICIAN

One (1) Full-time, Exempt position

ALL REQUIRED DOCUMENTATION MUST BE SUBMITTED BY THE CLOSING DATE OR THE APPLICANT WILL NOT BE CONSIDERED FOR EMPLOYMENT

- ☐ Completed Keweenaw Bay Indian Community application
- ☐ Current Resume'
- ☐ Reference Sheet
- ☐ Copy of Physician credentialing (Medical Practitioner License, Controlled Substance License and/or DEA)
- ☐ Documentation of BLS Certification, if applicable
- ☐ Copy of valid, unrestricted Driver's License
- ☐ Must provide a satisfactory Child Abuse/Neglect Central Registry clearance from the MI Department of Health & Human Services (DHHS).
- ☐ If you are American Indian, you must attach a copy of tribal enrollment or proof of descendency
- ☐ If you are a Veteran, you must attach a copy of your DD214

Keweenaw Bay Indian Community
Personnel Department
16429 Beartown Road
Baraga, MI 49908
906-353-6623, ext. 4140 & 4176
Fax: 906-353-8068
Email: **personnel@kbic-nsn.gov**

Keweenaw Bay Indian Community does not discriminate based on race, color, national origin, sex, religion, or age in employment. However, individuals of Indian Ancestry and Veterans will be given preference by law.

LAKE SUPERIOR BAND OF CHIPPEWA INDIANS

"Home of the Midnight Two-Step Championship"

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POSITION DESCRIPTION

POSITION:

PHYSICIAN

Full-time, Exempt position

LOCATION:

KBIC Health System
Baraga, Michigan 49908

SUPERVISORY CONTROL:

Health Administrator

SALARY:

Negotiable

QUALIFICATIONS:

- Possess a Degree of Doctor of Medicine or Osteopathy (M.D. or D.O.) at an approved school of medicine or osteopathy and successful completion of post-graduate training in an approved residency program of Family Medicine, Internal Medicine/Pediatrics, or equivalent.
- Possess Board Certification or be Board-eligible as a Family Practice Physician.
- Possess current full unrestricted medical practitioner license in any U.S. State and Controlled Substance/DEA license.
- Must have knowledge of Electronic Health Records (EHR).
- Must have a valid, unrestricted Driver's License, good driving record, and be insurable to operate fleet vehicles.
- Must be BLS certified, or must obtain within six (6) months of date of hire.
- Must be able to obtain a satisfactory clearance in accordance with the Indian Child Protection and Family Violence Prevention Act Background Investigations Policy.
- Employment is contingent upon the satisfactory result of a Security Background Check, pre-employment drug testing, and pre-employment physical.

MANDATORY REQUIREMENTS:

Bi-annual BLS Training; Annual TB Skin Test

INDIAN PREFERENCE:

Preference will be given to qualified individuals of American Indian descent.

VETERAN PREFERENCE:

Preference will also be given to Veterans who do not have bad conduct or dishonorable discharge (need DD214).

DUTIES AND RESPONSIBILITIES:

1. Shall provide medical services as assigned by the Health Administrator. Services shall include, but not limited to, the following:
 - a. Health services for acute illnesses (outpatient); the diagnosis and treatment of minor acute and chronic illnesses, and direction/referral of more complex problems to appropriate resources;
 - b. Obstetrical services – diagnostic; patient referrals to appropriate health resources; prenatal visits on-site coordinated with obstetrical provider;
 - c. Health maintenance services including, but not limited to, the following:
 - i. Well Child Care- including immunizations
 - ii. Maternal health care- including diagnosis of pregnancy and referrals to other physician resources
 - iii. Family planning- counseling and interim renewal of medication
 - iv. Identification and maintenance of health services for chronic diseases
 - v. Diabetic care- identification and maintenance

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- vi. Cancer care- identification and maintenance
- vii. Cardiac care- identification and maintenance
- viii. Infectious diseases care- identification and maintenance
- d. Arranging for referral and coordination of patient care for outpatient and inpatient services
- e. Providing continuing education counseling to appropriate personnel as requested
- f. Participation in the overall quality assurance program
- g. Participation in screening programs and data collection
- h. Use of Electronic Health Records (EHR) in connection with the performance of duties
- i. Office visits for new, existing, and urgent care patients
- j. Consultation visits for new and existing patients
- k. Minor medical procedures and treatments, including injections, intravenous treatment, and other medical treatments within the scope and practice of the Provider and able to be performed at the Health Center
- l. Ordering of all laboratories and diagnostic testing for patients of KBIC Health System
- m. Completion of required documentation
- n. Consultation with other medical staff
- o. Home visits with Community Health Staff, as required
- 2. Assesses, prioritizes, and refers eligible patients to the Purchase Referred Care (PRC) Program, utilizing the current KBIC PRC Priority System, and participates and provides services according to managed care programming or components that may arise. Such programming may include health maintenance activities through which KBIC Health System may participate.
- 3. Participates on various committees such as: Purchase Referred Care, Health Board, etc. Participation includes presenting the viewpoints and concerns of the medical department and communicating the policies of the Department.
- 4. Consultation on pre- and post-admission for clients of the Keweenaw Bay Indian Community Substance Abuse Programs (KBICSAP); available for medical questions related to New Day Clients.
- 5. Other duties as assigned by supervisor.

This position announcement summary is intended to indicate the kinds of tasks that will be required of this position and shall not be construed as declaring what the specific duties and responsibilities of the position will be. It is not intended to limit or modify the right of the supervisor to assign, direct, and control the work of this position, nor to exclude other similar duties not mentioned. The use of a particular expression or illustration describing duties shall not be held to exclude other duties not mentioned that are of a similar kind or level of difficulty.

Distribution Date: September 26, 2023

Closing Date: October 11, 2023 or Until Filled

TERO Approved: Debra G. Picciano Date: 9.28.2023
Reviewed for barriers only!