

KBIC Youth Activity Fund Guidelines

The Purpose of this fund is to assist KB Tribal member parents and those raising KB Tribal member children.

Each Fiscal year, a per-child amount is approved by the KBIC Tribal Council. The Amount is currently \$225 the fiscal year begins on October 1st of each year.

The Fund Services those residing in Baraga County and the Marquette Trust Property area. A separate *Activity Fund Request Form* must be completed for each eligible child.

To qualify for the Fund:

1. The Parent of the child or the child must be enrolled KB members.
2. They must reside in the service area.
3. The child must be the age 0-17 or in high school. Upon graduating from high school, the child is no longer eligible for the program.
4. The parent or the guardian may be required to provide proof that they have physical custody for the child that they are submitting receipts for:
 - a. If someone else is submitting receipts for a grandchild or other relative, the parent or guardian who has custody of the child must sign the form in agreement.
 - b. Court documents or birth certificates are examples of proof. (Please note, this information must be submitted each new fiscal year.)
5. ORIGINAL receipts are required for all submitted funding reimbursements. If a receipt includes purchases for more than one child, the child's name must be noted next to the item on the receipt.
6. Only purchases made within the past 90 days will be reimbursed.
7. It is the parent/guardian's responsibility to keep track of how much is spent each fiscal year for each child.
8. Checks will be mailed once they are processed. If you don't receive your reimbursement after business days of submission, please call the youth office at 353-4643 or 353-4646.
9. Request that qualify for reimbursement through the program includes:
 - a. activity fees
 - b. organized extracurricular activities
 - c. athletic fees, athletic equipment
 - d. after-school or summer camps
 - e. school related activities
 - f. school clothes and supplies
 - g. diapers and wipesPurchase that *do not* qualify include: (this list is not all inclusive)
 - h. bicycles
 - i. formula, other infant supplies (ex: cribs, changing tables, jumpers)
 - j. electronics
10. Travel is funded and the funding can be banked (funding can carryover and be used in the following years) Through the eligible child's high school career (7th - 12th grade)

The Niiwin Akeaa Programs Director has the discretion to deny any item or receipt.

Activity Fund Request Form

To qualify KBIC Youth Activity Fund, you must meet all of the requirements outlined in the guidelines.

SECTION I: PARENT OF THE CHILD OR CHILD MUST BE ENROLLED KB MEMBER AND MUST RESIDE IN BARAGA COUNTY OR MARQUETTE TRUST PROPERTY.

(A copy of either the parent or child's enrollment card must be attached to the request)

Parent Name _____ Enrollment# _____

Address _____ Phone# _____

Parent Name _____ Enrollment# _____

Address _____ Phones# _____

Childs Name _____ Age _____ Enrollment# _____

Address _____ Phone# _____

Who is the custodial parent? : _____ Proof?: YES NO
(If YES, provide copy w/request)

Requestors Name _____ Relationship to Child _____

Address _____ Phone# _____

(Requestor's Signature)

(Date)

(Custodial Parent/Guardian Signature Authorizing Requestor to Receive Payment (Date)
If Requestor is not the custodial parent)

(Tribal Parent Signature Authorizing to Receive Payment if Requestor
And/ or Custodial parent is not a Tribal Member)

(Date)

SECTION II: REIMBURSEMENT DETAILS

Type of Reimbursement _____

Amount Requested: \$ _____ Date of Purchase _____