

# KEWEENAW BAY INDIAN COMMUNITY

Keweenaw Bay Tribal Center  
16429 Beartown Road  
Baraga, Michigan 49908  
Phone (906) 353-6623  
Fax (906) 353-7540

ROBERT "R.D." CURTIS, JR.  
EDDY EDWARDS  
DALE F. GOODREAU  
RANDALL R. HAATAJA  
SUSAN J. LAFERNIER  
RODNEY LOONSFOOT  
DON MESSER

## 2020 TRIBAL COUNCIL

WARREN C. SWARTZ, JR., President  
GARY F. LOONSFOOT, JR., Vice President  
KIM KLOPSTEIN, Secretary  
TONI J. MINTON, Assistant Secretary  
DOREEN G. BLAKER, Treasurer

## DENTIST

**On-Call/Part-time/Full-time, Exempt position**

**ALL REQUIRED DOCUMENTATION MUST BE SUBMITTED BY THE CLOSING DATE OR THE APPLICANT WILL NOT BE CONSIDERED FOR EMPLOYMENT**

- Completed Keweenaw Bay Indian Community application
- Current Resume'
- Personal Statement/Cover Letter
- Copy of current Michigan Dental license
- College Transcripts
- Minimum of three (3) Letters of Recommendation
- Satisfactory Central Registry Clearance from MI Dept of Health & Human Services
- If you are American Indian, you must attach a copy of tribal enrollment or proof of descendency
- If you are a Veteran, you must attach a copy of your DD214

Keweenaw Bay Indian Community  
Beth Fish, Personnel Director  
16429 Beartown Road  
Baraga, MI 49908  
906-353-6623, ext. 4140 or 4176  
Fax: 906-353-8068  
Email: [personnel@kbic-nsn.gov](mailto:personnel@kbic-nsn.gov)

**Keweenaw Bay Indian Community does not discriminate on the basis of race, color, national origin, sex, religion, or age in employment. However, individuals of Indian Ancestry and Veterans will be given preference by law.**

**LAKE SUPERIOR BAND OF CHIPPEWA INDIANS**

"Home of the Midnight Two-Step Championship"

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## POSITION ANNOUNCEMENT

### **POSITION:**

### **DENTIST**

On-Call/Part-Time/Full-Time, Exempt position

### **LOCATION:**

KBIC Health Systems -- Dental Clinic  
102 Superior Ave.  
Baraga, Michigan, 49908

**SUPERVISORY CONTROL:** Health Administrator

### **SALARY:**

Negotiable

### **QUALIFICATIONS:**

- Education Requirement: Graduate of accredited dental school or college.
- Have Current license to practice dentistry in Michigan. If licensed in another state, must obtain licensure from the State of Michigan within 90 days of hire.
- Computer skills preferred.
- Maintains strict confidentiality in accordance with the standards of Indian Health Services and the Health Insurance Portability and Accountability Act.
- Knowledge and experience working with the Native American community preferred.
- Must be able to obtain a satisfactory clearance in accordance with the Indian Child Protection and Family Violence Prevention Act Background Investigations Policy.
- Employment is contingent upon the satisfactory result of a Security Background Check, pre-employment drug testing and a pre-employment physical.

**INDIAN PREFERENCE:** Preference will be given to qualified individuals of American Indian descent.

**VETERAN PREFERENCE:** Preference will also be given to qualified Veterans (need DD214).

### **DUTIES AND RESPONSIBILITIES:**

1. Provides dental health services to designated population in accordance with Indian Health Service Policies.
2. Provides the Tribal Health Administration with information and assistance in development, coordination, implementation and evaluation of the Tribal Dental Programs.
3. Ability to work effectively with others for timely job completion.
4. Is responsible for supervision of facility dental staff, as necessary.

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5. Is responsible for implementation of facility dental activities in accordance with the Tribal Dental Program.
6. Is advisor to the Tribal Health Administrator on all matters pertaining to oral health.
7. Establishes and maintains relations with other health disciplines and Tribal Health Groups as well as other official and non-officials health educational and governing organization.
8. Is responsible for acknowledgement of communications and submission of required reports.
9. Makes clinical and radiographic examinations of the oral hard and soft tissues and a diagnosis of pathological and irregular conditions.
10. Performs endodontic, prosthodontic, periodontics, endodontic, operative, preventive and orthodontic services; performs simple, compound, and complex restorations, and administers local anesthesia and/or nitrous oxide analgesia.
11. Studies results of examination and determines types of service required, performs routine and complex tooth extractions and removal of residual root tips, removes localized foreign bodies from gingival tissues and alveolar sockets, and performs root canal therapy.
12. Treats diseases of salivary glands and their ducts.
13. Performs dental care for patients with behavioral problems. Informs patients about good dental health practices.
14. Reviews patient's medical and dental history for evidence of past and present conditions such as medical illnesses and use of drugs which may complicate or alter dental hygiene treatment.
15. Examines the head, neck and oral cavity for evidence of disease.
16. Provides patient education in oral hygiene techniques and self-care programs to prevent disease.
17. Manages difficult or emotional customer situations.
18. Takes impressions for study models and mouth guards and fabricates mouth guards.
19. Utilizes universal precautions and practices infection control protocols.
20. Maintains OSHA records to include current Material Safety Data Sheets (MSDS).
21. Maintains a working knowledge of the dental aspect of Electronic Health Record and current associated software.
22. Earns required continuing education credits to maintain Michigan licensure.
23. Records oral conditions of the teeth and surrounding tissues, progress and therapy notes, appointments, and provide oral screenings for Head Start students.
24. Other duties as assigned by supervisor.

*This position announcement summary is intended to indicate the kinds of tasks which will be required of this position and shall not be construed as declaring what the specific duties and responsibilities of the position will be. It is not intended to limit or modify the right of the supervisor to assign, direct and control the work of this position, nor to exclude other similar duties not mentioned. The use of a particular expression or illustration describing duties shall not be held to exclude other duties not mentioned that are of similar kind or level difficulty.*

Distribution Date: March 3, 2020

Closing Date: March 17, 2020 or Until Filled

TERO Approved: Debra Picciotto Date: 3/3/2020  
Reviewed for Barriers