

KEWEENAW BAY INDIAN COMMUNITY

Keweenaw Bay Tribal Center
16429 Beartown Road
Baraga, Michigan 49908
Phone (906) 353-6623
Fax (906) 353-7540

2020 TRIBAL COUNCIL

WARREN C. SWARTZ, JR., President
GARY F. LOONSFOOT, JR., Vice President
KIM KLOPSTEIN, Secretary
TONI J. MINTON, Assistant Secretary
DOREEN G. BLAKER, Treasurer

ROBERT "R.D." CURTIS, JR.
EDDY EDWARDS
DALE F. GOODREAU
RANDALL R. HAATAJA
SUSAN J. LAFERNIER
RODNEY LOONSFOOT
DON MESSER

FISHERIES TECHNICIAN COLLEGE INTERN

Non-exempt, Year-Round Student Position
Hours as needed and in accordance with course schedule (dependent on grant funding)

***ALL REQUIRED DOCUMENTATION MUST BE SUBMITTED BY THE CLOSING
DATE OR THE APPLICANT WILL NOT BE CONSIDERED FOR EMPLOYMENT***

- Completed Keweenaw Bay Indian Community application
- Copy of valid, unrestricted Driver's License
- Copy of High School Diploma, GED or Certificate of Completion
- Copy of College Class Schedule/Transcripts
- Must provide a satisfactory Child Abuse/Neglect Central Registry clearance from the MI Department of Health and Human Services
- If you are American Indian, you must attach a copy of tribal enrollment or proof of descendency
- If you are a Veteran, you must attach a copy of your DD214

Keweenaw Bay Indian Community
Beth Fish, Personnel Director
16429 Beartown Road
Baraga, MI 49908
906-353-6623, ext. 4140 & 4176
Fax: 906-353-8068
Email: personnel@kbic-nsn.gov

Keweenaw Bay Indian Community does not discriminate based on race, color, national origin, sex, religion, or age in employment. However, individuals of Indian Ancestry and Veterans will be given preference by law.

LAKE SUPERIOR BAND OF CHIPPEWA INDIANS

"Home of the Midnight Two-Step Championship"

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POSITION DESCRIPTION

POSITION:

FISHERIES TECHNICIAN COLLEGE INTERN

Non-exempt, Year-Round Student position
Hours as needed and in accordance with the course schedule
(Dependent on Grant Funding)

LOCATION:

KBIC Natural Resources Department
Pequaming, Michigan

SUPERVISORY CONTROL:

Hatchery/Nursery Manager

SALARY:

Grade 4 (starting wage = \$11.47/hour)

Note: This position has been classified as 90% tax-exempt for qualified KBIC tribal members under Internal Revenue Code §7873 – Tax Exemption for Income Derived from Treaty Fishing Rights-Related Activities.

QUALIFICATIONS:

- Must have a High School Diploma, GED or Certificate of Completion.
- Must be a college-level student currently attending a college/university full or part-time.
- Must maintain good academic standing throughout employment (must provide copies of grades/class transcripts every quarter as documentation of academic standing).
- Must have worked with the KBIC Natural Resources Department at least one season/summer preferred.
- Must possess a valid, unrestricted driver's license, a good driving record, and be insurable to operate fleet vehicles. Must be willing to travel as necessary. **** Note: Must be at least 21 years of age to operate fleet vehicle or personal vehicle during work hours per insurance carrier for coverage.**
- Must be in good physical condition, able to perform physically strenuous duties, and shall be able to regularly lift and carry 50 pounds unassisted.
- Must possess good communication skills and legible handwriting.
- Must be willing to conduct fieldwork in a variety of environmental conditions.
- Must be familiar with computer software (Microsoft Word, Excel). Experience with GIS and/or GPS preferred.
- Must be able to obtain a satisfactory clearance in accordance with the Indian Child Protection and Family Violence Prevention Act Background Investigation Policy.
- Employment is contingent upon the satisfactory result of a Security Background Check, pre-employment drug testing, and pre-employment physical.

LAKE SUPERIOR BAND OF CHIPPEWA INDIANS

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INDIAN PREFERENCE:

Preference will be given to qualified individuals of American Indian descent.

VETERAN PREFERENCE:

Preference will also be given to Veterans who do not have bad conduct or dishonorable discharges (need DD214)

DUTIES AND RESPONSIBILITIES

1. Complete relative training for the position as directed and when available that may include: fishery techniques, fish health management, hatchery techniques, etc.
2. Assist program staff in collecting relative fish, plant, wildlife, and environmental data, including the mapping and surveying of habitat and tying sampling nets.
3. Assist program staff in the collation and entry of data. Perform data entry into a computer.
4. Assist program staff in the operation and maintenance of fish hatchery including feeding fish, cleaning tanks, fin clipping, marking hatchery fish with federally approved chemicals for anesthetizing, fish stocking in area lakes and streams, and sampling fish, spawning fish, egg and fry care, data recording, tours, and cold water recirculating system and walleye ponds.
5. Responsible for assisting in the maintenance and repair of NRD equipment.
6. Shall be required to work in inclement weather and a variety of environmental conditions.
7. Assist staff with providing Public Outreach assistance (i.e. various departmental functions, including the Annual KBNRD Environmental Fair and Kids Fishing Derby).
8. Shall report daily to the supervisor, complete work as assigned, and be required to complete and submit various reports and summaries including work logs, data collection, and monthly reports.
9. Perform other duties as assigned by the Supervisor.

This position announcement summary is intended to indicate the kinds of tasks which will be required of this position and shall not be construed as declaring what the specific duties and responsibilities of the position will be. It is not intended to limit or modify the right of the supervisor to assign, direct, and control the work of this position, nor to exclude other similar duties not mentioned. The use of a particular expression or illustration describing duties shall not be held to exclude other duties not mentioned that are of similar kind or level of difficulty.

Distribution Date: October 22, 2020

Closing Date: November 5, 2020 at 4:00 pm or until filled

TERO Approved: <i>Debra Piccio</i> Reviewed for barriers only! Date: <u>10/21/2020</u>
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